

### **Senior Advisor, Assurance & Advisory Services**

EPCOR Utilities Inc. has an excellent opportunity on our Assurance & Advisory Services team. This position presents an exciting challenge for an individual looking to enhance their technical and advisory skills, gain valuable leadership experience, and gain broad and deep exposure into numerous areas of the business.

The Risk, Assurance & Advisory Services team within EPCOR has been established by the Board of Directors, with its responsibilities defined by the Audit Committee and the Environment, Health and Safety Committee as part of their oversight function. The scope of the Assurance & Advisory Services role encompasses, but is not limited to, the examination and evaluation of the adequacy and effectiveness of EPCOR's governance, risk management processes, system of internal controls, and the assessment of the quality of performance in carrying out assigned responsibilities to achieve EPCOR's stated goals and objectives.

Reporting to the Senior Manager, Assurance & Advisory Services, the Senior Advisor, Assurance & Advisory Services is accountable for the management and completion of assurance and advisory audit engagements, including understanding business issues and their root causes, and providing value to clients through effective solutions.

The accountabilities of this position include, but are not limited to:

- Provide objective, risk-based and value-added audit, assurance and advisory services, requiring identification and a strong understanding of business issues and their root causes, and the ability to provide practical and effective solutions.
- Contribute to the identification and analysis of issues impacting operational performance and opportunities for improvement.
- Manage internal audit projects including co-sourced and internal resources as required.
- Responsible for the delivery of optimal results against appropriate performance metrics as identified in the Risk, Assurance & Advisory Services business plan, which are identified, adjusted and set annually.
- Contribute to the efficient, effective and timely follow-up process of previously issued audit recommendations within the context provided by the Senior Manager, Assurance & Advisory Services.
- Contribute to the maintenance and continual improvement of the Assurance & Advisory Services program for EPCOR, ensuring that it is risk-based, value added and conducted in accordance with EPCOR policies and the Institute of Internal Auditors' International Standards for the Professional Practice of Internal Auditing.
- Coach and mentor other staff members and contractors as appropriate and as directed and delegated by the Senior Manager, Assurance & Advisory Services.
- Manage the Assurance & Advisory Services program in an acting capacity upon request, on behalf of the Senior Manager, Assurance & Advisory Services within the appropriate context and prescribed limits.
- Demonstrate a high performance, highly disciplined, safe, accountable, focused, innovative and achievement-oriented, "easy to do business with" attitude.

As the successful candidate, you possess:

- Bachelor's degree with a professional accounting or professional engineering designation, MBA, or an equivalent combination of education and experience.
- Professional auditing or other designation (CIA, CISA, CFE, CGAP, CCSA, CISM or PMP) is desirable.
- Minimum of four years of relevant, progressively responsible audit or business experience including audits of operations.
- Knowledge of financial accounting concepts, GAAP and IFRS is desirable.
- Strong knowledge of the IIA Standards for the Professional Practice of Internal Auditing and/or willingness to learn.
- Direct experience with documenting and testing in SOX or CSOX is desirable.
- Expertise in using MS Office applications (Outlook, Word, Excel, PowerPoint).
- Experience with ACL data analysis, Teammate software, and Oracle would be an asset.
- Experience within the utilities industry would be an asset.
- Solid understanding of risk and control principles, and their applicability to typical business environments and issues.
- Strength in quantitative and qualitative assessment methods, including data analysis.
- Legally entitled to work in Canada.

As our best candidate, you have the demonstrated ability to identify, assess and prioritize issues and respond accordingly by recommending practical, value added process improvements. You possess excellent interpersonal, oral, and written communications skills, have strong interviewing skills, and effective project management and facilitation abilities. You demonstrate strong attention to detail in all aspects of your work, and are very organized, with the ability to work on multiple and concurrent tasks.

You bring to the position a positive, energetic, outgoing attitude with a team-based perspective, while actively seeking opportunities to improve personal and team effectiveness and efficiency. You exercise sound professional judgment on the form and content of communication, exercise influence strategies appropriately when advising management, and escalate issues and manage conflict as and when required.

You are skilled at establishing and nurturing key relationships with internal and external business contacts, are fully engaged and committed to personal excellence, and apply professional judgment in a manner that fosters management's trust and respect. Above all, you are a proactive partner to EPCOR's management, with a focus on finding opportunities for improvement and practical solutions to problems.

Note: Less than 10 percent travel outside Edmonton may be required for this role.

If you are interested in applying for this exciting career opportunity, please access [www.epcor.ca/careers](http://www.epcor.ca/careers) and refer to IRC24198.